

# PARENT CHECKLIST

*Have you done these things?*

The following checklist will assist you and your camper as you prepare for camp. By following the checklist, you and your camper will be prepared to have a positive camping experience!

- \_\_\_\_\_ *Frequently Asked Questions* has been read and information has been shared with your camper(s).
- \_\_\_\_\_ Final payment has been sent. **Balance due 30 Days prior to camp session.**
- \_\_\_\_\_ The **Camper Information Sheet** should be mailed, emailed or faxed to Camp Pinewood at least 30 Days prior to your camp session.
- \_\_\_\_\_ Camper's clothing is packed and LABELED!
- \_\_\_\_\_ Luggage is labeled with your camper's name and their return bus stop or the word "driving".
- \_\_\_\_\_ Camper's medication is in its original container, put in a zip-lock bag and labeled with the camper's name (permanent marker works best). Medication is to be checked in at camp or the bus stop.  
**Do not pack medication in your child's suitcase.**
- \_\_\_\_\_ **Sack lunch** for the bus ride to camp is packed and labeled with the camper's name.
- \_\_\_\_\_ **Health History** has been filled out on one side by parent and on the other side by a doctor – signatures are required!  
\* Bring this form to the bus stop or to camp with the camper.
- \_\_\_\_\_ The form for **Camper Pickup Authorization / Camper Store Account Information** has been filled out.  
\* Bring this form to the bus stop or to camp with the camper. No cash will be accepted by the camp.
- \_\_\_\_\_ A **Risk Waiver** has been filled out for your camper(s) with a parent / guardian signature.  
\* Bring this form to the bus stop or to camp with the camper.
- \_\_\_\_\_ Bus times and/or driving directions have been double checked and are being carried by the person providing the camper's transportation to the bus stop or at camp.  
**Check-in day is Sunday. Check-out day is Friday for traditional campers.**  
**Mini-Camp check-out is Wednesday.**
- \_\_\_\_\_ Mark your calendar with the departure and return dates and times for your camper. **Please arrive 30 minutes prior to scheduled bus departure time on check-in day.** Please be prompt when picking up your returning camper. You will be charged **\$5 each 15 minutes that you are late picking up your child from the bus stop.** Please remember that each bus makes multiple stops and if you are late, the whole bus is late!
- \_\_\_\_\_ If you want to send your camper a letter please keep in mind that it takes approximately 3 days to reach camp in the mail. If you would like to send them a letter for them to receive their first day make sure it has been mailed 3 days prior to their departure for camp. For email and fax information please refer to our Parent FAQs.

## Forms needed for first day of camp:

- \_\_\_\_\_ **Camper Information Sheet** *Sent to Camp Pinewood 30 Days prior to Summer Session*
- \_\_\_\_\_ **Health History** *Brought to Bus Stop / Camp*
- \_\_\_\_\_ **Camper Pickup Authorization / Camper Store Account Information** *Brought to Bus Stop / Camp*
- \_\_\_\_\_ **Risk Waiver** *Brought to Bus Stop / Camp*